

## OVERVIEW AND SCRUTINY COMMITTEE

### REVIEW OF ACCESSIBLE TRANSPORT - SCOPE

**VERSION NUMBER:** issue 1

**VERSION HISTORY:** Incorporating comments from review group

1	<b>SUBJECT</b>	Review of the impact of poor access to public transport on people with disabilities and others with restricted mobility
2	<b>COMMITTEE</b>	Overview and Scrutiny Committee
3	<b>REVIEW GROUP</b>	<b>Councillors</b> Cllr Sue Anderson Cllr Stephen Wright Cllr Marilyn Ashton Cllr Jerry Miles Cllr John Nickolay  <b>Co-optee</b> Anthony Wood, Chairman of The Harrow Public Transport Users' Association
4	<b>AIMS/ OBJECTIVES/ OUTCOMES</b>	<ul style="list-style-type: none"><li>• To identify the issues arising from using public transport on the life opportunities of people with disabilities or with restricted mobility, as well as other residents in Harrow</li><li>• To identify priority developments in Harrow to enhance the life experience for people with disabilities or restricted mobility – several priorities could be identified but cost may determine the priority</li><li>• To support the council's lobbying position with Transport for London</li><li>• To support the development of the town centre</li></ul>
5	<b>MEASURES OF SUCCESS OF REVIEW</b>	
6	<b>SCOPE</b>	<ul style="list-style-type: none"><li>• Capacity for adaptations to physical transport infrastructure</li><li>• Capacity for extension of the physical transport infrastructure</li><li>• Examination of Transport for London's approach to disabled access</li><li>• Development of alternative travel support schemes for people with disabilities</li></ul>
7	<b>SERVICE PRIORITIES (Corporate/Dept)</b>	
8	<b>REVIEW SPONSOR</b>	
9	<b>ACCOUNTABLE MANAGER</b>	From relevant service area

10	<b>SUPPORT OFFICER</b>	Scrutiny Officer
11	<b>ADMINISTRATIVE SUPPORT</b>	From within the scrutiny team
12	<b>EXTERNAL INPUT</b>	<ul style="list-style-type: none"> <li>• Harrow Council officers</li> <li>• Disability and community groups</li> <li>• Transport providers</li> <li>• Transport lobby groups</li> </ul> <p>See Annex 1 for a draft list of external contacts</p>
13	<b>METHODOLOGY</b>	<ol style="list-style-type: none"> <li><b>1. Meeting with council officers</b> To discuss the scope of the review with the officers and find out: <ul style="list-style-type: none"> <li>• Current policies regarding accessible transport</li> <li>• What are the different modes of transport and how have each been modified to improve accessibility?</li> <li>• How are priorities for improvements determined: <ul style="list-style-type: none"> <li>○ Other infrastructure developments?</li> <li>○ Population characteristics?</li> <li>○ Increasing revenue opportunities?</li> <li>○ Regeneration priorities?</li> </ul> </li> <li>• Potential to influence/lobby</li> </ul> </li> <li><b>2. Disabled Journey</b> A practical survey of journeys in the borough together with people with several different disabilities.</li> <li><b>3. Seminar with Transport Service Users with disabilities</b> To find out: <ul style="list-style-type: none"> <li>• The real experience of using public transport – in the context of practice described in TfL’s ‘Taking forward the Mayor’s Transport Strategy Accessibility Implementation Plan’ <ul style="list-style-type: none"> <li>○ What issues do you face when trying to use public transport?</li> <li>○ How do these issues impact on your life?</li> <li>○ What changes could be implemented to improve your experience of public transport?</li> </ul> </li> <li>• Personal views as to how the principle of the ‘whole journey’ can be delivered</li> <li>• Any ideas for improvements including priorities</li> </ul> </li> <li><b>4. Public consultation</b> For people who could not attend the seminar as well as other users of public transport in Harrow. To find out: <ul style="list-style-type: none"> <li>• The real experience of using public transport</li> <li>• Personal views as to how the principle of the whole journey can be delivered</li> <li>• Any idea for improvements including priorities</li> </ul> </li> </ol>

		<p><b>5. Roundtable discussion</b></p> <p>Participants:</p> <ul style="list-style-type: none"> <li>• Transport for London</li> <li>• Council planners</li> <li>• Disability service providers</li> <li>• Other public sector service providers</li> <li>• Representatives from disability groups</li> </ul> <p>To discuss:</p> <ul style="list-style-type: none"> <li>• Issues raised during the workshop, proposed solutions and to consider best practice.</li> <li>• Potential for physical infrastructure improvements</li> <li>• How far are providers in <i>the borough</i> making use of other access schemes? <ul style="list-style-type: none"> <li>○ Views of competence of staff?</li> <li>○ TfL mentoring scheme?</li> <li>○ Support scheme within the borough?</li> <li>○ Door to door transport schemes – taxi card, dial a ride?</li> </ul> </li> </ul>
	<b>EQUALITY IMPLICATIONS</b>	The key focus of this review is to ensure residents with restricted mobility, whether as a result of physical impairment or family responsibilities, do not experience limits to their life opportunities as a result of limited access to public transport.
15	<b>ASSUMPTIONS/ CONSTRAINTS</b>	It is recognised that significant expenditure is required to make physical alterations to the public transport system. However, having noted this, the review hopes to understand how priorities are identified and how these priorities might be influenced in the future.
16	<b>SECTION 17 IMPLICATIONS</b>	
17	<b>TIMESCALE</b>	See Annex 2 for a draft project timetable
18	<b>RESOURCE COMMITMENTS</b>	
19	<b>REPORT AUTHOR</b>	Scrutiny officer with review chair
20	<b>REPORTING ARRANGEMENTS</b>	Outline of formal reporting process: To: O&S committee for endorsement When: May
21	<b>FOLLOW UP ARRANGEMENTS (proposals)</b>	

## ANNEX 1: LIST OF CONTACTS

- Harrow Council officers:
  - Mohammed Ilyas - Policy officer for Equalities and Diversity
  - Matthew Paterson - Local Development Framework Team Leader
  - Ann Fine - Transport policy officer
  - Hanif Islam - Senior professional Transport planning
  - Philip Greenwood - Head of major development projects
  - David Eaglesham - Service manager Traffic & Highway network management
  - Stephen Kelly - Divisional Director of Planning
  
- Disability and community groups:
  - ADHD and Autism Support Harrow
  - Age UK Harrow
  - Aspergers Syndrome Access to Provision (A.S.A.P.)
  - Ashiana
  - Alzheimer's Society - Harrow
  - Citizens Advice Harrow
  - Epilepsy Action – South East England branch
  - Flash Musicals
  - Liveability
  - Harrow Association for Disabled People
  - Harrow Asian Deaf Club
  - Harrow Carers
  - Harrow Equality Centre
  - Harrow Mencap
  - Harrow Public Transport Users Association
  - Harrow Rethink Support Group
  - Harrow Talking Newspaper
  - Headway North West London
  - Kids Can Achieve
  - Middlesex Association of the Blind
  - Mind in Harrow
  - MS Society – Harrow and District Branch
  - Norwood
  
- Transport providers:
  - Metroline
  - Transport for London
    - § Sarah Varnham – Accessibility Manager at Transport for London
    - § Alex Andrews – Borough planning area manager, key contact for the Harrow planning department
  
- Transport lobby groups:
  - London Travel Watch
  - Harrow Community Transport
  - Transport for All
  - DisabledGo

## ANNEX 2: OUTLINE PROJECT TIMETABLE

Event	Date	Time	Key people involved
Review meeting 1	14 <sup>th</sup> February	Decide scope, evidence sources and project timetable	Review group
Meeting officers	February – March	<ul style="list-style-type: none"> <li>○ Identify current policy</li> <li>○ Identify past work towards accessibility</li> <li>○ Identify priorities for deciding future works</li> <li>○ Potential to influence/lobby</li> </ul>	Chair/ review group members
Journeys in borough	March	Practical survey of journeys through the borough	Chair/ review group members
Seminar	April/May	<ul style="list-style-type: none"> <li>○ Examine views of users and their experiences of using public transport</li> <li>○ Send participants summary of seminar for agreement</li> </ul>	Review group members, scrutiny team
Public consultation	April	<ul style="list-style-type: none"> <li>○ Examine views of users and their experiences of using public transport</li> </ul>	Review group members, scrutiny officer
Review meeting 2	May	<ul style="list-style-type: none"> <li>○ Discuss evidence</li> <li>○ Prepare for round table discussion</li> </ul>	Review group
Round table	End of May	<ul style="list-style-type: none"> <li>○ Discuss views review group based on evidence from workshop</li> <li>○ Discuss potential solutions</li> </ul>	Review group members
Review meeting 3	End of May	Discuss recommendations and final report	Review group
Draft report	June	<ul style="list-style-type: none"> <li>○ Chair and Vice-Chair to agree draft</li> <li>○ Review group to sign off draft</li> <li>○ Sent to officers for fact checking</li> </ul>	Scrutiny officer with review chair
Overview & Scrutiny		Report to O&S for endorsement	